



Harmony AE Procedure during Coronavirus (COVID-19)

Updated 25th March 2020

Harmony AE Ltd will follow DFE guidance with regards to the education of vulnerable children and young people during the Coronavirus (COVID-19), alongside the most recent government guidance concerning restrictions in place related to Stay At Home, Protect the NHS, Save Lives. We have also included children and young people who have not been formally considered as vulnerable but are considered as such by Harmony AE senior staff.

Vulnerable children are defined as including those who have a social worker and those children with education, health and care (EHC) plans. All Harmony young people fitting in to this category have been risk assessed and can safely have their needs met at home. They are either not receiving personal care from their educational setting, or have limited need for personal care which can be met in their family home. As part of the risk assessment, we have considered the following:

- the potential health risks to the individual from COVID-19, bearing in mind any underlying health conditions
- the risk to the individual if some or all elements of their EHC plan cannot be delivered at all, and the risk if they cannot be delivered in the normal manner or in the usual setting
- the ability of the individual's parents or home to ensure their health and care needs can be met safely
- the potential impact to the individual's wellbeing of changes to routine or the way in which provision is delivered

These Risk Assessments will be continually monitored by Harmony AE Senior Staff. Should any risk assessments be updated to show that a child or young person cannot be safely supported at home then they will be offered a place at either The Harmony Centre or an alternative setting, in collaboration with their relevant Local Authority.

Following DFE guidance, education providers **do not need** to complete their usual day-to-day attendance procedures to follow up on non-attendance, however **they do need** to ensure they have a process in place to check on the welfare of any child in need who does not attend on any day. In the current situation we are keeping a log of daily communication with all our young people and forwarding this information to the relevant local authorities. Work packs have been delivered/collected where possible, and electronically sent to the remaining young people/families.

Harmony Senior staff/key workers will be following the following procedures:

Daily contact with the young person/family – this can be in the form of text messages, phone calls, emails or platforms which enable video calling, such as Facetime or Whats App.

Remote monitoring of work where online interactive websites are used, and/or where detail is provided by the child/young person/family .

Regular contact with named Social Worker or other professionals working with the young people/families.



Where contact is not made on a daily basis, the relevant school/LA will be made aware.

In addition to the above, the Harmony AE Safeguarding Policy will be followed.